

1. Application Details *(applicant to fill in)*

Applicant name (in full): _____

Address of proposed activity: _____

Brief description of proposed activity:

Detail the activity (e.g. new house or garage, earthworks etc.) and the Taupo District Plan performance standards and/or rules that the activity does not comply with, including the degree of non compliance (e.g. "the house will be located 1m from the side (western) boundary, therefore it will not comply with the 1.5m setback requirement in Performance Standard 4a.3.4(ii)").

2. Application *(affected person/s to fill in)*

You should only sign below if you have no opposition to the above proposal

Your name/s (in full):

All legal owners must be named. Where your property is held in a trust or company these entities must also be named.

Your address: _____

Are you the owner or occupier of the property? Owner Occupier

Please read and tick each box below:

- I/we agree that we have read the resource consent application and accompanying plans and give our written approval to the proposed activity
- I/we understand that by giving my/our consent, Council cannot take into account any actual or potential effects of the activity on our property
- I/we understand that at any time before the application is granted, I/we may give written notice to Council that this consent is withdrawn

Signature/s of all legal owners

All legal owners must sign here

If you are signing on behalf of a trust or another person go to the next section →

Sign here:

or Signature of person authorised to sign on behalf of legal owners

If signing on behalf of another person or entity, proof of authorisation to sign is required. This could be in the form of a signed power of attorney, letter on letterhead or a minuted resolution. If any person signs this form as a trustee or a trust, then that person warrants that:

- (a) That person has power to complete this application form under the terms of the trust;
- (b) That person has properly signed this application form in accordance with the terms of the trust; and
- (c) All of the persons who are trustees of the trust have approved the application for resource consent made pursuant to the application form and accompanying information.

Sign here: _____

So you are an Affected Person ...

What does this mean?

It means you neighbour or someone in your area is undertaking an activity which:

- a) Is not permitted as of right under the Taupo District Plan, and
- b) Could potentially affect your property.

This could include something like a garage which will be built closer to your shared boundary than the distance permitted under the District Plan. Or, it could be something larger, such as an outdoor stadium in your neighbourhood which may have noise and traffic impacts.

What is required of the applicant?

Council determines who may be affected by a proposal and it is then the applicant's role to approach each owner or occupier and:

- a) Explain the application and why resource consent is required;
- b) Show you plans of the proposal;
- c) Show you an assessment of environmental effects of the proposal (i.e. explain how the proposal may affect you).

What is required of you?

If you have no objections to the proposal, then you may sign the documents to show that you give your approval. You will need to sign the affected persons form and the plans.

Do not sign these documents unless you consent to the proposed activity as, if you have signed these forms, Councils will not take into account any effect on you.

If you object to the proposal then the person proposing the application may:

- Withdraw the application,
- Change the application to meet your concerns, or
- Decide to have the application notified.

If the application is notified by Council, it gives you an opportunity to make a formal submission on the proposal and explain the reasons for your objection at a hearing.

What if you change your mind?

If you decide to support the proposal then you should contact the person proposing the development or Council as this may save the applicant from costly notification fees and procedures.

If you decide that you no longer support the proposal, you can withdraw your consent – but only up until the date of a hearing or when the consent has been granted by Council. Once the hearing has been held or the Council grants consent, you are not able to challenge Council's decision.

Can you make the consent conditional?

No, you may not make your approval conditional on, for example, a particular roof colour being used. However, you may make a private arrangement with your neighbour about such matters. Alternatively, they may change the plan or proposal to meet your requests.

What if you have further questions?

If you have any concerns about signing an affected persons form, you can contact Council's duty planner for further advice on 07 3760899 or at dutyplanner@taupo.govt.nz.